

# CloudINX Procurement Readiness Checklist

Use this checklist before issuing an RFP or asking suppliers to quote.

## Requirement readiness

- Is the business outcome clearly stated?
- Are all sites, countries and endpoints known?
- Are latency, uptime, bandwidth and failover requirements defined?
- Are current provider contracts and expiry dates known?
- Is the decision owner identified?

## Market readiness

- Can multiple providers respond on a comparable basis?
- Are route diversity and provider concentration risks visible?
- Are cloud and data-centre dependencies included?
- Are assumptions and exclusions separated from requirements?

## Commercial readiness

- Is there a budget range or commercial approval path?
- Are one-time, recurring and implementation costs separated?
- Are support, escalation and acceptance criteria defined?
- Is there a basis for comparing proposals fairly?

## Control readiness

- Is NDA handling required?
- Are authorised recipients known?
- Is sensitive material separated from public enquiry material?